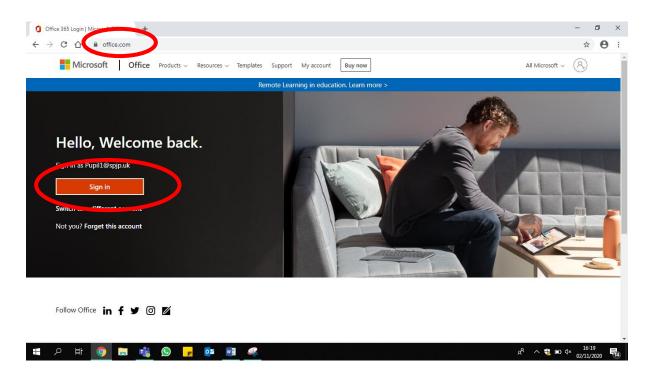
MS Teams Guide for Homework

Go to office.com .The best browser to do this on is Google Chrome



Enter your username and password.

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You will be asked if you wish to stay signed in. If you are using a **personal device**, you can select yes. (Check with an adult if you are not sure)

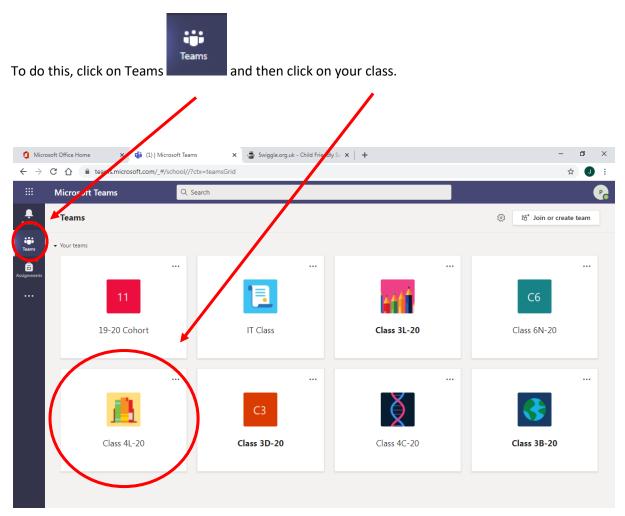
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Once logged in, select the Teams icon in the sidebar.

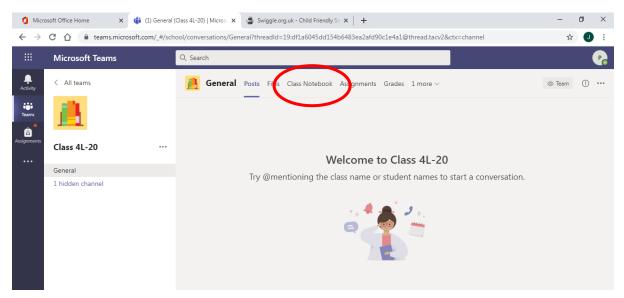
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You will be taken into Teams. To view your homework schedule, you will need to go into your class team.

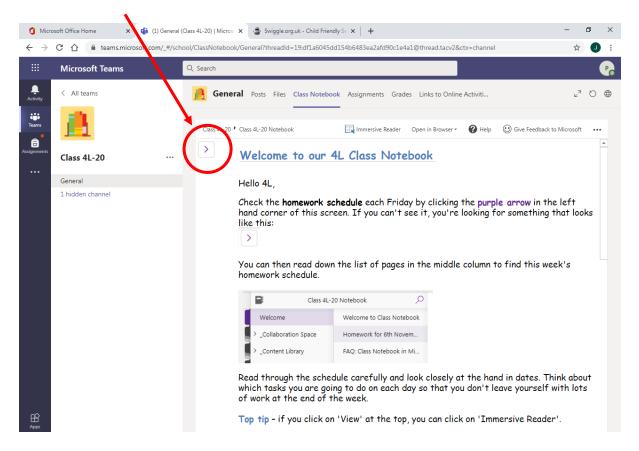


Once you are in your class team, you click on 'Class Notebook' in the top bar.

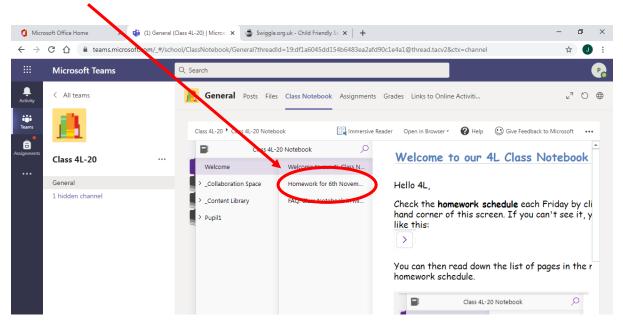


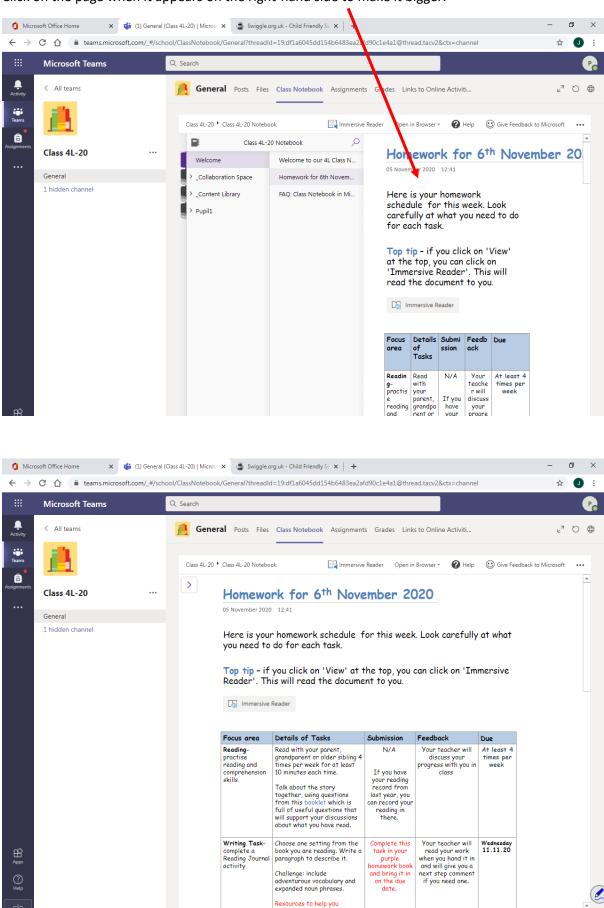
Here you will see a welcome page, similar to the one shown here (each class may have a slightly different welcome message).

Click on this purple arrow.



This arrow will make the navigation pane appear. Here, in the middle column, you will see your homework.





Click on the page when it appears on the right-hand side to make it bigger.