

NEW PRIMARY ORDERING APP DESIGN

Here's How to Place an Order:

1. **Open the App** - Tap the Order Lunch button, this will take you to your **weekly overview page**.

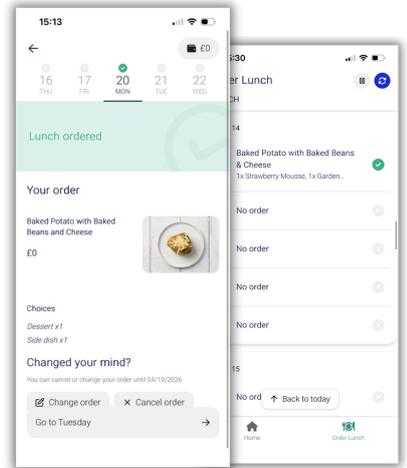
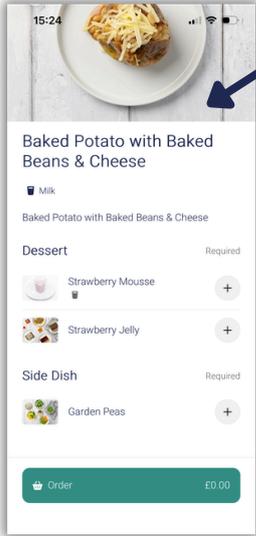
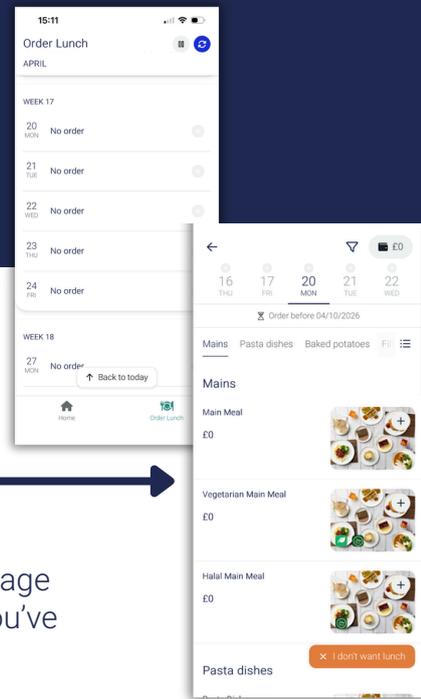
2. **Choose a Day** - Tap on the day you would like to order for. You'll then see all available meal options for that day, complete with images. Scroll to view the full selection.

3. **Select a Meal** - Tap on your chosen dish to see a larger image and select any available sides or pudding options. Once you've made your selections, confirm your order.

4. **Order Confirmation** - You'll see a green confirmation message along with a summary of your order. A green tick will also appear next to that date at the top of the screen, confirming your order has been placed.

From this page, you can:

- Change or cancel your order if needed
- Tap another date at the top of the screen to continue ordering for the rest of the week
- If you press the back button, you'll return to the weekly overview, where you can see your order summary and place additional orders.

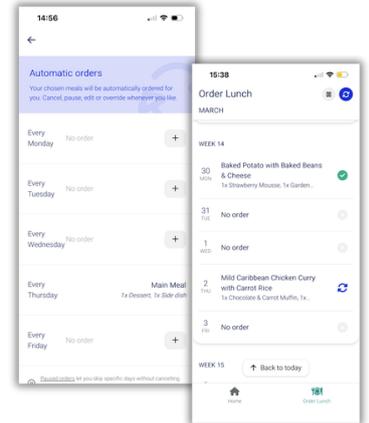


Setting up Automatic (Recurring) Orders

From the weekly overview page, tap the **blue recurring icon** at the top right. From here you will be directed to a page to:

- Select the day(s) you would like to set up automatic orders for
- Choose your preferred meal option
- See a preview of upcoming meals and dates.

Once confirmed, you'll receive a green confirmation message, and the blue recurring icon will appear on the selected day(s) in your weekly overview.



Choosing 'No Lunch'

If your child won't be having a school meal (for example, due to absence or a packed lunch), you can select **'I don't want lunch'** at the bottom of the menu page (or via the orange pop-up as you scroll).

After selecting this option:

- You'll receive a confirmation message
- A red cross will appear next to that day in your weekly overview.



Pausing Orders

If your child will be absent and you would like to pause lunches simply:

- Tap the pause icon at the top of the screen
- Select **'Add Pause'**
- Choose the dates of absence and, if you wish, add a reason.

The paused dates will show as a red cross in your weekly overview.

